

# **ROANOKE LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

**February 16, 2012**

The Roanoke Local Human Rights Committee met on February 16, 2012 at 3:00 pm at Goodwill Industries of the Valleys at 2502 Melrose Ave., Roanoke, VA.

## Members Present

Vincent Dabney, Chair  
Rebecca Downs  
Thayer Walker  
Joseph Kinchloe

## Members Absent

Renu Musselwhite

## Affiliates Represented

Alleghany Highlands CSB –Nancy Curry  
Austin Residential and Mental Health Support Services-Tina Austin  
Dominion Day Services-Dianna Parrish, Marvin Fields, Sharon Toliver-Hardy  
Family Insight-Cathy Brown, Heather Moor  
Goodwill Industries of the Valleys-Linda Edghill  
It's About Time, Inc Day Support/It's About Time, Inc.. –Erica Newman,  
Key Living Options, Inc. – Linda Puckett, Cathy Key  
Mountain River Counseling, LLC - Brigid Hundley  
United Support Services, LLC – Maria Hodge, Beth Weber  
Vision Behavioral Health Services-David Watkins, Anthonie Dalton  
Youth Advocate Programs (YAP)-Kristie Cales

## Affiliates Not Represented

Mountainside Therapeutic Services, Inc.-Michelle Molnar

## Others Present

Nan Neese, Regional Human Rights Advocate, DBHDS-OHR  
Dwayne Lynch Human Rights Advocate, DBHDS-OHR  
Janet Benge, LHRC Administrative Support, It's About Time, Inc.  
Betty Crance, Provider-Applicant, Commonwealth Lifespan Services  
David Geho, Provider-Applicant, New Choices Counseling-  
Debbie Seagraves

## Call to Order

Vincent Dabney, Chairperson, called the meeting to order and invited members, staff, affiliates, and guests to introduce themselves.

Mr. Dabney called for Public Comment.

## Minutes

The Minutes for November 17, 2011 were not available for review.

## Advocate's Report

Nan Neese introduced Dwayne Lynch, Human Rights Advocate. Nan and Dwayne reviewed with the Committee and the providers Dwayne's coverage area to include Alleghany County and the Roanoke Valley. Dwayne reviewed the reporting periods covered by the LHRC Quarterly Reports. The Advocates highlighted the State Committee newsletter, *Human Writes*, included in the Agenda packet and also encouraged the provider-affiliates to browse the newsletters on the DBHDS/Human Rights website.

## Request for Affiliation:

- 1) Commonwealth Lifespan Services. Betty Crance had submitted the policies and procedures and gave an overview of her proposed supportive residential service for individuals with intellectual disabilities. The Advocate recommended affiliation. The LHRC made the motion and voted to grant affiliation to Commonwealth Lifespan Services.
- 2) New Choices Counseling, Inc. David Geho and Debbie Seagraves introduced the policies and procedures and gave an overview of their proposed intensive inhome service for children and adolescent. The Advocate recommended affiliation within Roanoke Valley. The LHRC made the motion to grant affiliation and also request additional review of the provider's behavioral intervention policy and procedures. The motion carried.
- 3) Family Insight. Withdrew a request for affiliation for a new service. Nan recommended affiliation be extended to include a new location. A motion was made and carried to extend affiliation to the new location.
- 4) Goodwill Industries of the Valleys. Linda Edghill submitted formal request for a transfer of affiliation to this LHRC. The motion was made and carried to grant affiliation.
- 5) Vision Behavioral Health Services. The Committee having no further questions or comments about the provider's policies and procedures the motion was made and carried to grant affiliation for Mental Health Support Services within Roanoke City and County and the City of Salem.

## Affiliates Reports and Updates.

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for the 4<sup>th</sup> Quarter noting that there was some confusion about the reporting period.

- 1) Nancy Curry presented the Alleghany Highlands Community Services reports. The reports were accepted as submitted.
- 2) Tina Austin presented the Austin Residential and Mental Health Support Services reports. Reports were accepted as submitted.
- 3) Erica Newman presented the report for It's About Time, Inc. Day Support and In Home the reports were accepted as submitted. Ms. White from the inspector general's office visited and the senior licensing specialist visited and approved to go forward with the next group home.
- 4) Marvin Fields presented Dominion Youth/Day Services reports. The reports were accepted as submitted.
- 5) Linda Puckett, Director, presented the report for Key Living Options. The report was accepted as submitted. The Committee will conduct further review of an individual case in closed session.
- 6) Nan informed the Committee that she would like to recommend that the committee to conclude Mountainside Therapeutic Services affiliation. A motion was made and carried to conclude Mountainside Therapeutic Services affiliation.
- 7) Brigid Hundley reported Mountain River Counseling, LLC has received license and does not have incidents to report.
- 8) Kristi Cales reported that the Roanoke Youth Advocate Program did not have incidents to report. First visit from Licensure. Committee requested a report at the next meeting of corrective actions.
- 9) Maria Hodge presented the report for United Support Services LLC relative to both Therapeutic Day Treatment and Intensive In-Home. The report was accepted as submitted.
- 10) Cathy Brown presented the report for Family Insight. The report was accepted as submitted.

Requests to conclude affiliation.

- 1) Nan recommended that the LHRC conclude affiliation with Mountainside Therapeutic Services, Inc since it is no longer an active applicant for licensing.
- 2) Key Living Options requested to conclude affiliation for its inhome service license.

Closed Session.

The LHRC voted to convene a closed session pursuant to VA Code §2 .2-3711.A.(4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records, namely to conduct a review of an internal investigation including information about an individual receiving services.

The LHRC reconvened public session and there was a motion to certify that to the best each member's knowledge only matters lawfully exempted from open meetings requirements were heard, discussed, or considered. Each member so certified.

Adjournment

The meeting adjourned with a reminder that agenda items are due by April 26, 2012, including the 1<sup>st</sup> Quarter Report. The next meeting will be May 17, 2012.

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Vincent Dabney, Chairman

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Date